

**Village of Sherman –Regular Board Meeting**  
**Public Hearing-Cross Connection Control and Backflow Prevention Program**  
**Village Office-111 Mill St**  
**March 2, 2016**

Present: Mayor Patterson, Trustees: Higginbotham, Fisher, Reyda

Others present: Clerk Gilbert

Absent: Trustee Gratto, Doug Crane, and Jay Irwin (all helping with train derailment in Ripley)

Guests: Dave Pernet-Westfield Republican

Mayor Patterson opened the public hearing and regular board meeting at 7:00 pm.

There was no one in attendance from the public regarding the hearing. The board had no questions or discussion regarding the program.

**RESOLUTION #1:** On motion made by Trustee Reyda and seconded by Trustee Fisher to approve the proposed local law 2016-1 Cross Connection Control and Backflow Prevention Program.

AYES: 3 Fisher, Higginbotham, Reyda

NAYES: 0

Guest Ed Rodriguez from Kam-Strup was in attendance to review their electronic meter readers. Estimated price for these meters new would be approximately \$130 each. They come with a 20 year warranty. These meters have no moving parts, use sonar detection for reading. Board thanked Mr. Rodriguez for attending.

**RESOLUTION #2:** On motion made by Trustee Higginbotham and seconded by Trustee Fisher to accept February Meeting minutes as presented.

AYES: 3 Fisher, Higginbotham, Reyda

NAYES: 0

**SEWER**

Clerk Gilbert reported that she had submitted the NYS DEC Grant that she and Jay had worked on.

Clerk Gilbert also reminded the board that the annual conference for WWTP operators will be in May for Jay. Trustee Reyda asked to see if Holiday Inn would be paying for any of Jay's training.

**STREETS/WATER**

Mayor Patterson reviewed with the board an estimate that was submitted to him by Doug Crane for a side walk snow blower. Mayor Patterson expressed concern about the width of the blower on the older sidewalks as they are narrower. He will get more details from Doug.

**CODE ENFORCEMENT**

Jeff Messenger reported to Clerk Gilbert that he has had two issues that he has dealt with. One, a motor home used for housing on Kipp St. at the William Kelly residence, the other issue being a furnace fire at Denise Hannold's on Park St. which has been rectified.

### **CLERK**

Voucher #10 was presented to the board for \$44,479.66.

**RESOLUTION #3:** On motion made by Trustee Fisher and seconded by Trustee Reyda to approve voucher #10 for \$44,479.66.

AYES: 3 Fisher, Higginbotham, Reyda

NAYES: 0

CD balance reported at \$174,489.68 with \$10,000 needed to transfer to General Checking.

**RESOLUTION #4:** On motion made by Trustee Higginbotham and seconded by Trustee Fisher to approve the \$10,000 withdrawal from the CD to the general checking.

AYES: 3 Fisher, Higginbotham, Reyda

NAYES: 0

General checking account reported at \$21,483.54.

Clerk Gilbert reported that she and Attorney Bolender have completed the corrections needed on the fire hall deed paperwork. This needs to be filed again with the county.

Clerk Gilbert stated that it was time to set budget work sessions for the board in March. Two dates were discussed and scheduled for these sessions. The two dates Wednesday, March 23<sup>rd</sup> at 7:00 pm and Wednesday, March 30<sup>th</sup> at 7:00 pm if necessary. Public hearing will also be set for Wednesday, April 6<sup>th</sup> prior to the regular board meeting for 2016-2017 Budget.

Clerk Gilbert and Mayor Patterson requested that a payroll policy be set to the following: Time sheets to be turned in on Monday following end of week unless a holiday falls on that Monday then Time sheets to be turned in on the last Friday of the pay period. Any time for the weekend that is worked will be banked on the next Time sheet submitted or time taken in lieu of time worked in that weekend. (Weekend hours are not normal scheduled hours) except for 2 hrs. per day in WWTP). Emergency or snow plowing times are the only weekend hours that are unscheduled.)

**RESOLUTION #5:** On motion made by Trustee Higginbotham and seconded by Trustee Reyda to approve Time sheets to be turned in on Monday following end of week unless a holiday falls on that Monday then Time sheets to be turned in on the last Friday of the pay period. Any time for the weekend that is worked will be banked on the next Time sheet submitted or time taken in lieu of time worked in that weekend.

AYES: 3 Fisher, Higginbotham, Reyda

NAYES: 0

### **OLD BUSINESS**

Dissolution Study Committee members were selected by the board as the following: Teresa Guzman, Joel Fisher, Matt Oehlbeck, Todd Cole, Jim Higginbotham, Mark Person, Bob Crane, Tim Sears, Shelly Williams, Doug Crane, and Ann Gilbert.

**RESOLUTION #6:** On motion made by Trustee Higginbotham and seconded by Trustee Fisher to adjourn meeting at 7:45 pm.

AYES: 3 Fisher, Higginbotham, Reyda

NAYES: 0

Respectfully submitted,

*Ann M. Gilbert*

Ann Gilbert

Clerk/Treasurer