

Village of Sherman –Regular Board Meeting
Village Office-111 Mill St
May 30th, 2018

Members: Mayor Meeder Trustees: Higginbotham, Reyda and Ayers
 Others Present: Clerk Ramm, Peter Clark, Michelle Swabik and Carol Hay.
 Apologies: Trustee Gratto

Mayor Meeder called the meeting to order at 6:00pm and lead everyone in the pledge of allegiance.

NEW BUSINESS:

- **VILLAGE ATTORNEY:** Mayor Meeder explained that due to increased obligations as the City of Jamestown’s Clerk, Mr. Todd Thomas no longer had the time available to give the Village of Sherman the legal counsel it needed and therefore resigned from his position as Village Attorney. Mayor Meeder introduced Peter Clark, Attorney at Law from Fredonia. Mr. Clark gave a brief summation of his work experience and services and answered some questions from the trustees.
- **HISTORICAL SOCIETY:** Carol Hay, representing the Sherman Historical Society (SHS), explained that the family of the late John Fiet had given the society a number of his paintings. Since Mr. Fiet hailed from Sherman, and the SHS had no suitable venue to hang the paintings, they decided to donate the works of this talented local artist to various Sherman organizations, including the Village. The Village Board was very appreciative of the generosity of the Sherman Historical Society.
- **RURAL CENTER:** Michelle Swabik shared how the Rural Center had become a finalist as a recipient for a park grant. The first stage of the grant’s deadline is June 15th, 2018 but she needed the Village Board’s approval as she planned to put together a skate park and more, near Edmund’s Park. She proposed this venue because of its proximity to the Rural Center. Although the park proposal was well received, there were other issues including responsibility for the park and equipment, and general liability.

ORGANIZATIONAL ITEMS:

Deputy Mayor:	Isaac Gratto
Code Enforcement Officers:	Jeff Messenger & Lane Chase
Attorney:	Peter Clark
Clerk/Treasurer/RMO/Tax Collector:	Jeanette Ramm
Crossing Guard:	Geraldine Robson
Official Newspaper:	Post Journal
Official Depository:	Community Bank NA

- Mayor and Clerk co-sign payroll/voucher checks
- Mayor and Clerk co-sign T&A Checks
- Clerk electronic transfer of T&A funds from general checking
- Clerk electronic payment of T&A taxes and expenditures

- Clerk will renew all CD's with no changes
- Board will approve all CD deposits and withdrawals
- Clerk has advanced approval for utility payments, postage and other regular payments due before the regular meeting.
- Clerk-Treasurer authorized to pay salaries, the mayor will approve each payroll roster.
- Re-establishment of the uniform system of accounts, and receipt practices, for 2018-2019.
- Mayor is given the authority to send employees to conferences, meetings, etc. with expenses in accordance with Board Policy and budgets.
- Mayor is given the authority to make budget transfers with details made available to the trustees at each monthly meeting.
- Continuance of public official liability coverage in the amount of \$1,000,000 with provider WNY Insurance Agency.
- Re-establish the financial committee consisting of the mayor and the board of trustees.

Mileage reimbursement rate: Set at current federal rate (currently is 54.5 cents per mile).
 Clerk's office hours: Monday-Friday from 8:00am-4pm (except summer hours during June - August).
 Regular Board meetings: First Wednesday of each month (except July which will be the second Wednesday) starting at 6pm.
 Petty Cash Set at \$150

RES 2018-05-30.1: Motion to approve the annual organizational items as presented.

Moved: Trustee Reyda Seconded: Trustee Ayers
 AYES: 3 Reyda, Ayers, Higginbotham
 NAYES: 0

RES 2018-05-30.2: Motion to approve the resolution stating that the deputy mayor will act on behalf of the mayor in her absence.

Moved: Trustee Higginbotham Seconded: Trustee Reyda
 AYES: 4 Higginbotham, Reyda, Ayers, Meeder
 NAYES: 0

RES 2018-05-30.3: Motion to approve carrying over the clerk-treasure's unpaid time-off and compensation hours totaling 187.75 hours of comp time and 66 hours of paid time off (including personal time and vacation).

Moved: Trustee Reyda Seconded: Trustee Higginbotham
 AYES: 4 Reyda, Higginbotham, Ayers, Meeder
 NAYES: 0

RES 2018-05-30.4: Motion to approve increasing the crossing guard's hourly rate to \$15 per hour.

Moved: Trustee Higginbotham Seconded: Trustee Reyda
 AYES: 4 Higginbotham, Reyda, Ayers, Meeder

RES 2018-05-30.11: Motion to approve moving \$16,000 from the general fund into the CD designated to fire protection.

Moved: Trustee Higginbotham

Seconded: Trustee Reyda

AYES: 3 Higginbotham, Reyda, Ayers

NAYES: 0

RES 2018-05-30.12: Motion to adjourn the meeting at 8:25pm.

Moved: Trustee Higginbotham

Seconded: Trustee Ayers

AYES: 3 Higginbotham, Ayers, Reyda

NAYES: 0

Respectfully submitted,
Jeanette Ramm
Clerk-Treasurer