

**Village of Sherman –Regular Board Meeting**  
**Village Office-111 Mill St**  
**January 8, 2014**

**Board Members Present:** Mayor Patterson, Trustee's, Reyda, Higginbotham, Gratto, Wiggers

**Others Present:** Jay Irwin

**Guests:**

Mayor Patterson opened the meeting at 7:00 pm.

**RESOLUTION #1:** On motion made by Trustee Wiggers and seconded by Trustee Gratto to approve the December 2013 regular board meeting minutes.

AYES: 4 Reyda, Higginbotham, Gratto, Wiggers

NAYES: 0

**SEWER**

Jay updated board on meeting with USDA meeting with Tom Becker. Jay stated that he spoke with Clay at Hill Engineering and stated that Clay will attend the meeting on January 31, 2014 with EFC, JC Smith to discuss upgrade costs. Jay stated that there may be the need to go with a new process in order to be more efficient. The board discussed the fact that we have very little savings and the debt still owed will prove to be beneficial for more grant funding.

Mayor Patterson also stated that he talked to Tom Becker about getting grant money to possibly improve the alley way behind the south side of main street businesses. Competitive grant and if we can get letters from businesses about how this can benefit their business this will increase the chances of grant funds. Mayor Patterson has asked all businesses to get their letter to him. He stated that if we can be funded for even half the project cost we would only need to pay out for the cost of improvement items with all work done in house by village and possibly town employees.

Mayor Patterson thanked the streets crew for keeping the streets clear, garbage collection was on schedule even in the extreme weather conditions this past week.

**RESOLUTION #2:** On motion made by Trustee Higginbotham and seconded by Trustee Wiggers to approve authorization to applying for pre-applications and applications for engineering reports for Sewer upgrades, Water line completion, alley way street/parking renovation, and application for street/snow removal equipment; authorizing receipt, use and disbursement of grant funds and authorizing the Mayor to execute documents.

AYES: 4 Reyda, Higginbotham, Gratto, Wiggers

NAYES: 0

Jay updated board about installing an on demand water heater. He had frozen water and the hot water would run out before they could thaw what was needed. He is recommending installation of a gas on demand water heater. Mayor asked him to get quotes and also a projected savings for

what we have now to changing to an on demand.

### **STREETS/WATER**

Doug is working on water meter repairs.

Mayor Patterson stated he will be meeting with all the guys who accumulate comp time to discuss the management of when comp time is used to avoid using too much time when there is work needing to be completed.

### **BUILDING CODE**

Robert submitted a mileage voucher for training in Portland.

### **CLERK**

Clerk Gilbert reported on the CD balance and stated that there will need to be a transfer from the CD to the general checking account of \$35,000 to cover December vouchers and payroll.

CD balance is \$278,258.88.

General Checking: \$

**RESOLUTION #3:** On motion made by Trustee Reyda and seconded by Trustee Gratto to approve the transfer of \$35,000 from the CD to the general checking account to cover January vouchers and payroll.

AYES: 4 Reyda, Higginbotham, Gratto, Wiggers

NAYES: 0

Youth program reports were presented to board to preview.

Trustee positions up for election in March are Mary Reyda, Isaac Gratto, and William Wiggers, filling a vacancy.

Resolution is requested to name polling location for March 2014 Village Elections.

**RESOLUTION #4:** On motion made by Trustee Wiggers and seconded by Trustee Higginbotham to approve polling location for March 18, 2014 Village Elections to be held at First Baptist Church, 12:00 pm-9:00 pm

AYES: 4 Reyda, Higginbotham, Gratto, Wiggers

NAYES: 0

### **OLD BUISNESS**

Shave the mayor campaign has reached \$1400 in donations. Mayor Patterson would like to see a future program to help local patients who need help with expenses.

Water Sewer Manual has been reviewed by the board. Trustee Gratto questioned the responsibility of the property owner to pay for the line from the main to the house/building. The board discussed this always being the procedure. The village will do the labor and the property owner pays the cost of the pipe.

**RESOLUTION #5:** On motion made by Trustee Gratto and seconded by Trustee Reyda to approve the presented Water/Sewer Manual.

AYES: 4 Reyda, Higginbotham, Gratto, Wiggers  
NAYES: 0

Trustee Higginbotham asked about the progress of the AUD reporting. Clerk Gilbert reported that she has pin pointed an area that needs further review and after having clarification from the CPA on how reporting in the Capital Projects fund was done in the past and how it is done now. There should not show any reporting of Capital Projects on the AUD unless there is an active project, i.e. water line grant.

Trustee Higginbotham asked if the board had come to conclusion on changing the village election to November. Mayor Patterson expressed concern about confusing residents and making change unless there is a substantial financial savings. Estimate received from Board of Election that the cost is \$411. Clerk Gilbert will check with Clerk Crossley at Town of Sherman to see if there is a charge for the Town elections.

### **NEW BUSINESS**

Mayor Patterson asked the board to spread the word about donating to the Shave the Mayor campaign.

**RESOLUTION #6:** On motion made by Trustee Wiggers and seconded by Trustee Higginbotham to approve the voucher #8 for \$19,179.35.

AYES: 4 Reyda, Higginbotham, Gratto, Wiggers  
NAYES: 0

Mayor Patterson closed meeting at 7:43 pm.

Respectfully submitted,

*Ann M. Gilbert*

Ann Gilbert  
Clerk/Treasurer