

VILLAGE OF SHERMAN
REGULAR BOARD MEETING
Wednesday, March 6th, 2019 at 6pm

The mayor brought the meeting to order at 6pm and opened with the pledge of allegiance. Board members Meeder, Gratto, Reyda, Higginbotham and Ayers, the Clerk-Treasurer, DPW Superintendent, Chief Wastewater Operator, County Executive, Engineer and four village residents were in attendance.

RES 2019-03-06.1: MINUTES

Motion to accept the previous minutes of the Regular Board Meeting held on February 6th, 2019.

Moved: Trustee Gratto

Seconded: Trustee Higginbotham

Ayes: 4

Nays: 0

Mayor Meeder welcomed County Executive, George Borrello, who spoke about his initiative to attend every municipal meeting in the county over the next year. His focus for 2018 was communication and 2019 is about collaboration which includes getting out and meeting people. We really need to work together and collaborate. Mr. Borrello explained that as a county legislator he promoted more efficient government through consolidation and shared services. One of the things we are looking at here in Sherman is to see if there is a possibility to create a new county district for wastewater. A sewer agency is being developed to investigate the feasibility of this project which may or may not include Sherman and its assets.



PUBLIC PARTICIPATION:

Janet Dawley made inquiries, including: could partial payments, or a payment plan be arranged with the board extending beyond March 31st, 2019? Answer: All village water and sewer balances as of April 1st will be re-levied onto the upcoming Village tax bill. Q: After her grandson had to take down the “Rabbits for Sale” sign in the front yard, how is it that people are allowed “Yard Sale” signs? A: Yard sale signs are covered in the zoning law for short periods of time. Q: Can a camper be stored in the front yard or driveway? A: The zoning law does not allow for RV’s to be stored in the front yard; Mrs. Dawley was referred to the zoning law available at the office or on the website at www.shermanny.org/government/inspection_officers/zoning_laws. Mrs. Dawley inquired into who is picking up the trash as opposed to using the DPW Superintendent? A: Greg Gormley is picking up refuse at \$12/hr in roughly 3-4 hours each week. Q: Is Dennis Watson still working for the village? A: Dennis Watson is no longer employed at the Village. Q: Did the Village hire two people to replace him? And Why? A: There is an 18-month projected schedule for Andrew Norton and Kelvin Eddy to complete the 2A Sewer Operator Certification which

requires 2,080 hours in the Sewer Department. At this time the new employees are in training and anticipated to be working on laying water lines on First Street in April or as soon as the weather breaks. The training which usually requires one full year, is being stretched over 18-months because the employees will be pulled to work on sidewalks, water lines, stormwater issues, and streets during the spring, summer, and fall seasons. Winter projects include the installation of new water meters. After the sewer and water projects are complete, the Village does not expect to replace the individual scheduled to retire in four years.

MAYORAL ADDRESS:

Mayor Meeder spoke about the 2019-2020 budget. The budget will be discussed in detail at the upcoming regular board meeting on April 3rd, 2019 and again at the May 1st, 2019 meeting, where the board will vote on the budget. We will also have our annual reorganizational meeting as part of the May 1st, 2019 regular board meeting where we appoint all our officials. Mayor Meeder mentioned that since we chose not to opt-in to the Family Medical Leave Act last year, we do not have to make any further actions unless we choose to “opt-in” at a later date. The mayor said that a while ago we wanted to remove high maintenance plants from around the monument on Park Street and beautify the area in front of the Yorker Museum. At times we also need to reseed and fix up areas after putting in pipes, water lines, or street repairs. She suggested hiring a landscape laborer at minimum wage to fill this need.

WATER AND STREETS REPORTS FROM DPW SUPERINTENDENT:

DPW Superintendent Doug Crane corrected some misinformation. There were concerns on social media over unaddressed leaks after hiring a costly firm to locate the leaks a decade or so ago. NY Rural Water Association came and identified water leaks under State road Rt 430 as part of a free service. There was some complication given it was a State road and not a Village road. When it came time to replace the entire line, the leaks were addressed at that time. Prior to the correction there was an estimated water loss of 40%. In 2002 daily flows metered out of the pump house were an average of 120,000 gallons per month while the last five-month daily average flow is 67,000 gallons per day, and the loss percentage continues to improve with continued water line replacements. The important part, reiterated by the Mayor, is Mr. Crane’s explanation of what happens to aging pipe. While water flow through the old service lines is fine, the issue is when these old service lines are disturbed in their fragile state then they can leak. This is why leaks form after the installation or work to the water mains. Another issue is that most of our mains are under 430 which means there is no quick fix.

SEWER REPORT FROM CHIEF SEWER OPERATOR

Chief Sewer Operator, Jay Irwin reported that the Triple Drive Unit is currently being evaluated in Springville. Vidal Electric has completed the electrical work for the Domo Dip but there are still some issues with pipe sizes and matching the European pipes with ours. We hope to be completely set up by the end of next month. He added that the new employee training is going well.

FINANCIAL REPORT FROM CLERK-TREASURER:

General Checking Account: Balance (03/06/2019) is \$65,772.38 – book balance \$58,638.19
Special Bank Account: Balance (03/06/2019) is \$12,340 – book balance \$ 2,500.00
CD Account: Balance (03/06/2019) is \$112, 256.54
CD Transfer: Move \$50,000 into new CD
Office Closed: The office will be closed on April 9th and 10th while the Clerk attends the local Government Conference in Houghton.

WHEREAS, it is the intent of the Village of Sherman Village Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA/SERP assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Village of Sherman Village Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Village of Sherman Village Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Mayor of the Village of Sherman hereby is authorized to sign Part I of the Full Environmental Assessment Form (page 13); and it is further

RESOLVED AND DETERMINED, that the Village of Sherman will send said Part I of the Full Environmental Assessment Form to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under SEQRA/SERP; and it is further

RESOLVED, that the Mayor of the Village of Sherman and Village Board, together with the Village of Sherman Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

<i>Colleen Meeder, Mayor</i>	<i>Aye</i>
<i>Isaac Gratto, Trustee</i>	<i>Aye</i>
<i>Donna Higginbotham, Trustee</i>	<i>Aye</i>
<i>Mary Reyda, Trustee</i>	<i>Absent</i>
<i>Kirk Ayers, Trustee</i>	<i>Aye</i>

The foregoing resolution was thereupon declared duly adopted this 6th day of March, 2019. I hereby certify that this resolution was adopted on March 6th, 2019 and is recorded in the Meeting Minutes of the Village of Sherman Village Board.

*Jeanette Ramm
Village Clerk*

Moved: Trustee Higginbotham Seconded: Ayers
Ayes: 4
Nays: 0

RES 2019-03-06.7: RECORDS MANAGEMENT

Motion to adopt the Records Retention and Disposition Schedule MU-1

RESOLVED, By the Board of Trustees of the Village of Sherman that *Records Retention and Disposition Schedule MU-1*, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule MU-1* after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Moved: Trustee Gratto

Seconded: Trustee Ayers

Ayes: 4

Nays: 0

RES 2019-03-06.8: OCCASSIONAL LABORER

Motion to approve the hiring of Martha Gratto at a rate of \$12.00/hr., to be classified as an occasional laborer, for the purpose of landscaping, gardening, and grounds work.

Moved: Trustee Higginbotham

Seconded: Trustee Ayers

Ayes: 3

Nays: 0

Trustee Gratto abstained.

Motion to adjourn the meeting at 7:31 p.m.

Moved: Trustee Gratto

Seconded: Trustee Higginbotham

Ayes: 4

Nays: 0

Notes:

Special Board Meeting

Wed, March 20th, 6pm

Next regular meeting of the Village Board

Wed, April 3rd, 6pm *Public (Budget) Hearing*

Annual re-org and regular meeting

Wed, May 1st, 6pm *Adoption of 2019-20 Budget*

Respectfully submitted

Jeanette Ramm

Clerk-Treasurer