

**Village of Sherman –Regular Board Meeting**  
**Village Office-111 Mill St**  
**April 5<sup>th</sup>, 2017**

Present: Mayor Patterson, Trustees: Gratto, Reyda, and Higginbotham  
 Others: Jay Irwin, Doug Crane, Clerk Ramm, Jeremiah Raven, Rick Ayers, Michelle Swabik, Jacob Swabik, Peter Baker, Jeff Messenger, DeAnna Hyche (Broadway Group), Alan Catchpool (CEI Engineering), David & Deb Prenatt.

Mayor Patterson called the meeting to order at 7:00 pm.

**RESOLUTION #1:** On motion made by Trustee Reyda and seconded by Trustee Gratto to accept the March 1<sup>st</sup>, 2017 Board meeting minutes as submitted.

AYES: All

NAYES: 0

**CODE ENFORCEMENT:** DeAnna Hyche, from the Broadway Group, shared the plans to bring a new retail development to Sherman. The Broadway Group has been working with Mr. Messenger, and they are just waiting for approval of their plans so that they can move forward. The Mayor asked if they had an idea of the amount of income this development would generate. Mrs. Hyche replied that in terms of revenue, the location and size of the Village do affect these things. She projected that the Village would receive between \$60,000 – \$90,000 in annual revenue from property and sales taxes. Local contractors are already bidding for the construction work. Mr. Messenger, Code Enforcement Officer for Sherman, explained that he hadn't issued the permit yet, but had examined the plans at length and they are well within the building codes. They are ready to proceed and were here to see if there were any concerns. One resident was concerned that the Dollar General in Mayville sometimes allowed cardboard boxes to blow into the street, but the Sherman Dollar General was changing their plans to accommodate an extra container for their discarded packaging. There were some other concerns (that are not building code issues) but these have also all been addressed. Clerk Ramm asked how delivery trucks would be getting in to the store. Mrs. Hyche replied that they were working with the Department of Transportation as the project also included widening and improving Morris Street. Mr. Catchpool highlighted that both sides of Morris Road would be widened to accommodate the trucks, and they wouldn't be using Hayes or Prospect Streets. Mrs. Hyche added that there would only be one truck delivering per week and this would be during normal business hours. In answer to Mrs. Swabik's question, Mrs. Hyche said that to begin there would be 10 positions created (8 full-time and 2 part-time) and these would be available to anyone over 16 years of age. Mr. Messenger ended by inviting anyone to call him for Mrs. Hyche or Mr. Catchpool's contact details if anyone had other questions later.

**OLD BUSINESS:**

**VILLAGE CURFEW:** Mrs. Swabik had heard about the potential curfew and two of her sons had some thoughts about it. She wanted to know where we were in the process of implementing it. Mayor Patterson replied that we were in the discussion phase and hadn't made any decisions yet. Since we were waiting for Mr. Baker to present the Chamber of Commerce's proposal he asked Mr. Baker for his comments. Mr. Baker said that he was still determining how much support there

was from the Village residents for this initiative. The idea came from the Neighborhood Watch presentation which the Chamber had hosted a few months back. Mr. Crane added that there are procedures to be followed, including holding a public hearing, before anything could be made official. Jacob Swabik voiced his concern about having an early curfew since during the summer he and his friends like to play flashlight tag after dark. He was reassured that there would be time to voice all concerns and hear public opinions later. We are only in the discussion phase at present.

**RURAL CENTER:** Mrs. Swabik stated that the reason she was here was because the Rural Center is focused on being proactive and providing the teens with activities to get involved in. They are hoping to hold a 3-on-3 Basketball Tournament to raise money for improvements to the Rural Center. She asked the Sherman Central School if the Rural Center could use their premises for this tournament, she presented them with a Certificate of Liability from the Village, as well as the Waiver of Liability forms for participants. Unfortunately Mr. Ginestre, the School Superintendent, has denied her request because the Certificate doesn't have the Rural Center listed as the Insured. He is asking for a formal letter from the Village absolving the School of any responsibility for any claims arising at this event. Trustee Gratto questioned what we open ourselves up to by doing this and he highlighted the fact that even if we write the letter someone can still sue the school if something happens on the School's property, especially in New York. It was decided that the Clerk would contact Mr. Niezgoda and Mr. Ginestre to determine our options.

### **JAY IRWIN:**

- **STREETLIGHTS:** National Grid has walked through Sherman to survey the LED requirements. They should begin replacing lamps in the near future.
- **NYSDEC PERMIT/DECHLORINIZATION:** The Village is not required to have an Engineering Report for this so we can do this for a couple of thousand dollars, which is relatively inexpensive as opposed to what it could have cost. Mr. Irwin will have to submit a written plan of what we're going to do, but as long as our monitoring is good, we're on course. Also, the Village has a year and a half to comply with the new regulations.
- **NEW ENGINEER:** Mr. Irwin spoke to the new engineer and he's going to come and examine our plant. We're in the same situation we were in in 2012 which means we probably won't qualify for the grant. Mr. Irwin proposed that the best solution would be to hold off spending the \$27,000 on a new Engineering Report for a couple of years. The WWTP loan will be paid off in 2018 and we can save up the money we would be spending on the loan, and relook at this at a later date.
- **COMPOSTING REPORT:** We still haven't received the final paperwork, which includes the site plan, from Greenman-Pedersen (previously Hill). We're completely paid up and they're still giving us the run around. Mr. Irwin explained that we need this paperwork in order to get our composting permit. Trustee Gratto suggested calling Tim Wells. If nothing changes Clerk Ramm was to contact the Village Attorney.

### **DOUG CRANE:**

- **STREETS:** Some of the potholes are showing again, we'll fix the deeper ones but the shallow ones will just get plowed up so we'll wait until after this next snowfall and then we'll patch those.

- **WATER:** The water meters are read.
- **ACCOUNTS:** A list of outstanding W&S accounts that are to be relevied to the County was presented. Five accounts are outside the Village and cannot be relevied, but the Clerk and Mr. Crane will send them a letter asking for a monthly payment commitment which must be adhered to or we'll be forced to give them a cut-off notice. All accounts with a balance more than one quarter overdue must be relevied. Trustee Higginbotham asked the Clerk to put a policy together about procedures for the outstanding accounts and annual relevy to the County.
- **SPRING CLEAN UP:** The first day of pick up will be Tuesday, April 18<sup>th</sup>. We'll put notices up around the village. The only change from previous years is that small twigs and leaves need to be put in a container or bag.

**RESOLUTION #2:** On motion made by Trustee Gratto and seconded by Trustee Reyda to approve relevying the list of Water & Sewer accounts (which are outstanding for more than one quarter) to the County.

AYES: 4 Gratto, Reyda, Higginbotham, Fisher

NAYES: 0

**RESOLUTION #3:** On motion made by Trustee Gratto and seconded by Trustee Reyda to approve Voucher #4 submitted for \$19,085.39 for April 2017.

AYES: 4 Gratto, Reyda, Higginbotham, Fisher

NAYES: 0

### **CLERK**

Checking Account - \$69,926.44

CD Balance - \$133,535.26

- **GOVERNMENTAL ACCOUNTING** – The clerk will be away from Tuesday next week doing the course.
- **KVS** – Any new software we consider will cost per program, ie. General Accounting, Payroll, Utility Billing, etc. This doesn't include training or support. We will save money if we continue with the current software. KVS is designed for municipalities and the Clerk has learned half the things already so it seems like the better option right now.
- **GRANTS** – The Area Development Grant was denied but we have another lead for a Community Improvement Grant which Mr. Crane and the Clerk will investigate for the Water Meters.
- **ENERGY SUPPLIER** – Progressive Energy has quoted us a fixed rate of \$0.049/kWh for a 2 year period, which is much better than our current amount of \$0.69/kWh with Direct Energy. This would give us an expected savings of \$13660 over the contract period. Direct Energy's contract expires in November 2017.

**RESOLUTION #4:** On motion made by Trustee Higginbotham and seconded by Trustee Gratto to approve accepting the 2 year contract with Progressive/Champion Energy at the fixed rate of \$0.049/kWh.

AYES: 4 Higginbotham, Gratto, Reyda, Fisher

NAYES: 0

**NEW BUSINESS:**

**BUDGET 2017-2018:** Since there is so much information to cover it was decided that the Trustees would go over the data and meet back on Thursday, April 20<sup>th</sup> at 5:00pm to go over each individual item of the budget.

The public hearing for the proposed budget would be held on Wednesday, May 3<sup>rd</sup>, 2017 at 18:45.

**OTHER:**

**DISOLUTION GRANT:** Trustee Higginbotham wanted to know where we were in claiming back our expenses for the Dissolution Study and Special Election. The Clerk has registered for the remittance, gathered all the receipts and accepted the terms on-line. The only requirement left is to submit the receipts which she will do when she gets back from the course.

**RESOLUTION #5:** On motion made by Trustee Gratto and seconded by Trustee Fisher to adjourn the meeting at 8:21 pm.

AYES: 4 Gratto, Fisher, Higginbotham, Reyda

NAYES: 0

Respectfully submitted,  
Jeanette Ramm  
Clerk/Treasurer